

The South India Textile Research Association, Coimbatore – 641 014

Technical Service Card (for textile units)

1.	Application for	New Enrolment <input type="checkbox"/>	Renewal <input type="checkbox"/>
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2.	Name of the Unit	
	Address	
	Phone / Fax E-mail	

3.	Year of Establishment	
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4. Installed Capacity of the Unit as on

Spindles	Rotors	Shuttle Looms	Shuttleless Looms

5.	Product Type	
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6.	Annual Turnover (Rs in crores)	
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7.	Legal Status *	
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** (Public / Private Ltd., Partnership, Proprietorship, etc.)*

8. Names & Addresses of Directors/Partners/Proprietor (Enclose Annexure if necessary)

	Name	Designation	Address
1.			
2.			

9. Declaration

I/We am/are engaged in manufacturing of Yarns/Fabrics and wish to apply for the Technical Service Card facility. If my/our application is favourably considered by SITRA and such Technical Service Card is granted, I/We, having carefully read and fully understood the rules and regulations governing such provision of facility, do hereby agree to abide faithfully and absolutely to all the said rules and regulations and also to such other rules and regulations as SITRA shall make in future with regard to this facility.

I/We also undertake to provide additional information, if any, to SITRA whenever required by them. A cheque/draft No..... dated for Rs 4412/- towards annual fee is enclosed.

Place :

Date :

Seal

Signature of the Applicant

(for Office Use Only)

Application Received on	
Approved by COA on	
Card Issued on	

Card No.	
Valid upto	
Folio No.	

Processed by

A.O.

TECHNICAL SERVICE CARD TO SMALL SPINNING UNITS

Rules and Regulations

- 1) A spinning mill with an installed spindle capacity of 10,000 or less is to be classified as a Small Spinning Unit. (Rotor = 6 spindles; Shuttle Loom = 50 spindles; Shuttleless Loom = 100 spindles)
- 2) A Small Spinning Unit (seeking Technical Service Card) shall make an application to Council of Administration of SITRA in the prescribed form.
- 3) On receipt of the application form the Council or the Committee formed by them shall decide about the issuance of technical service card and their decision in issuance or non-issuance shall be final. For non-issuance of Technical Service Card to any unit, no reason need be given by the Council or the Committee formed by them.
- 4) The annual fee is fixed at Rs 4000 per unit (plus 10.3% service tax). The Card has to be renewed every year by paying the above sum or any other amount that may be fixed by the Council from time to time.
- 5) In case if any one of the Technical Service Card holders withdraw this facility in a particular year and wish to continue subsequently, they will be allowed to do so on the approval of the Committee constituted for this purpose. The amount once paid will not be refunded on any account.
- 6) If any one of the Technical Service Card holders i.e. Small Spinning Mill crosses 10,000 spindles it will no more be considered as Small Spinning Unit and is not eligible to be a Technical Service Card holder. The said unit may submit a fresh application for regular membership and it may be admitted subject to the approval of Council of Administration.
- 7) All prescribed fees for services shall be payable in advance.

The following service benefits could be extended to the Technical Service Card holders.

a) Testing Services

Testing of various properties of fibres, yarns & fabrics, as well as accessories. The testing charges will be at concessional member mill rates.

b) Publications

Priced publications will be made available at concessional member mill rates.

c) Consultancy

Clarification on technical matters, norms for various parameters as well as suggestions on various aspects of running of a mill can be availed on request basis. Studies on modernisation, valuation of machinery or any specific studies can be carried out on chargeable basis on specific request.

d) Conferences and Seminars

Participation in all conferences and seminars organized by SITRA is restricted to two delegates at concessional member mill rates.

e) Training Programmes

Participation fee will be at the concessional member mill rates.

f) SITRA Library

The Technical Service Card holders can use SITRA library for reference purpose only.

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